

GLENAVON House Hotel



Wedding Brochure 2019



Congratulations on your forthcoming Wedding!

May we take this opportunity to extend our best wishes to you both for the future.

*Your Wedding Day is undoubtedly the most important day of your lives.
Our aim is to ensure that you have the happiest of memories
of this special celebration with your family and friends.*

*The Glenavon House Hotel has established a fine reputation as a First Class Hotel.
The luxuriously appointed Banqueting Suites coupled with our excellent food
and service will ensure you have a day to remember!*

*Situated in nine acres of mature grounds, our riverside location
provides the perfect spot for idyllic and picturesque photographic opportunities
ensuring that your Wedding photographs will forever capture memories of your day.*

*Our professional management team and staff
are always available to advise you on various aspects of your Wedding
including choice of menus, wines and flowers.*

*Wedding Receptions are our speciality,
you can rest assured you are in the hands of experts!*

*If you would like to discuss any of the enclosed or view the superb facilities on offer,
please contact us at the hotel and we will be delighted to arrange an appointment.
Alternatively you may visit our website at www.glenavonhotel.co.uk.*

***At the Glenavon House Hotel
our aim is to make your
Wedding Day
dreams come true!***



Your Wedding at Glenavon includes...

**Prior to your Wedding Day we offer 3 consecutive months
Club Riviera Membership complimentary to the Bride and Groom**

Overnight Accommodation for the Bride and Groom on their Wedding Night
in our magnificent Bridal Suite with breakfast in bed the following morning - an ideal start to any marriage!

Designated Changing Room facilities provided for the Bridal Party

Complimentary Room Hire

*There is no room hire charge made for Wedding Receptions when a full meal is served.
Details of the Room Hire charge applicable for Evening Receptions is available on request.*

Table Linen and Napkins

*Part of our first class package is the provision of white linen tablecloths and napkins.
We can provide coloured paper napkin inserts to match your chosen colour scheme if required.*

Chair Covers

*White chair covers with white sashes can be provided for £1.00 per chair.
Alternatively coloured sashes can be arranged at an additional cost.*

Complimentary Bottles of Water are placed on all tables

Sparkling Wine Reception on arrival for the Bride and Groom

Red Carpet entrance for the Bridal Party

Choice of Round or Straight Tables

(numbers permitting)

Choice of Silver Cakestands for your Wedding Cake with Knife

Table Centrepieces

Personalised Printed Menus for the tables

Printed Table Plan for your guests' convenience

Late Bar facility

Complimentary carparking for 400 guest cars

Complimentary Anniversary Meal for Two

Special reduced Accommodation rates for wedding guests who wish to stay overnight

*Our rates for 2019 are £55.00 per person sharing with a single room supplement of £15.00 per night.
These rates include full breakfast and use of our leisure complex, Club Riviera.*

Personal Banqueting Manager

*One of our Management team will supervise your Wedding Reception
from beginning to end - including Master of Ceremonies, service of the meal and speeches.*

Fine Food and Service

At the Glenavon House Hotel we offer a wide choice of quality food for your Wedding Reception and we are more than happy to assist you in making that choice. If a particular dish is not listed or if you have any special dietary requirements such as vegan, vegetarian or coeliac, our Chef will be happy to oblige.

All meals include choice of one Soup, one Main Course, Roast and Creamed Potatoes, a Medley of Vegetables and your choice of one of Glenavon's "Mr & Mrs" Desserts followed by Tea or Coffee. The price for the 4 course meal is listed beside each Main Course and these prices apply to 2019.

We offer a Carvery for limited numbers only. Further details are available on request.

A choice of main courses can be arranged providing that an order is supplied to the hotel 7 days before the wedding. An additional charge of £1.60 per person will be incurred for this and is subject to numbers attending.

For customer convenience and satisfaction, the Hotel will plate your meal where possible. Only the items which cannot be plated will be silverserved. Hotel staff will advise what these are. Extras will be silverserved.



Soups

Pureed Vegetable
Carrot and Coriander
Tomato and Roast Pepper
Pureed Leek and Potato
Cream of Broccoli and Bally Blue Cheese
Fresh Vegetable Broth

Main Courses

*Roast Breast of Turkey and Baked Ham with Parsley and Onion Stuffing,
Roast Gravy and Cranberry Sauce* £31.95

Panfried Chicken Fillet with a Leek, Bacon, Mushroom and Cider Sauce £28.95

*Roast Silverside of Beef with Horseradish Sauce, Pan Gravy or
Chasseur Sauce* £34.95

*Baked Chicken Fillet wrapped in Parma Ham with a Wild Mushroom and
Thyme Cream Sauce* £30.95

Vegetable and Mozzarella Combo served in a Puff of Pastry £27.50

*Prime Roast Sirloin of Beef and Yorkshire Pudding with Horseradish Sauce
and a Rich Pan Gravy* £38.50

Baked Supreme of Salmon with a Chive Cream Sauce £33.50

Glenavon Medley of Meats £33.95

Grilled Ribeye of Beef and Chicken Fillet Combo POA

Glenavon “Mr & Mrs” Dessert Menu

*Glenavon Hotel Cheesecake with a seasonal accompaniment
(choose from strawberry, baileys, lemon or vanilla)*

Warm Apple and Cinnamon Crumble Tartlet served with Crème Anglaise

Fresh Fruits in our Brandy Snap Basket with a Quenelle of Ice-Cream

*Refreshing Lemon Tart on a Shortbread Base served with Crispy Meringue Topping
and Raspberry Fruit Sauce with Crème Chantilly*

*Moist Warm Chocolate Cake napped with a thick Milk Chocolate Sauce
served with a scoop of Vanilla Ice-Cream*

Dairy Cream filled Profiteroles smothered in a Rich Chocolate Sauce

Homemade Pavlova topped with Seasonal Fresh Fruit and served with Raspberry Coulis

Assiette of Desserts
*(choose 3 from: Milk Chocolate Profiterole, Mandarin Pavlova, Vanilla Cheesecake, Mini Apple
Tart, Chocolate Torte, Brandy Snap Basket & Ice-Cream, Meringue Nest)*

Tea or Coffee

Children's Corner

We couldn't forget about the little guests!

Below you will find some suggestions for children in attendance. These are offered as an alternative to half portions of the adult meal which is also available. Highchairs are available on request.

<i>Chicken Goujons and Chips or Mashed Potato</i>	<i>£11.00</i>
<i>Sausages and Chips or Mashed Potato</i>	<i>£11.00</i>
<i>Beefburger and Chips</i>	<i>£11.00</i>
<i>Battered Cod Goujons and Chips</i>	<i>£11.00</i>
<i>Half Portion of Main Meal</i>	<i>Half Adult Price</i>

The price includes a kiddie's ice-cream for dessert.

Evening Buffets

Again we offer a wide variety of options. These are outlined below and we are happy to adapt to your individual requirements.

Fork Supper

This is served hot from our Carvery and you can choose from

Chicken Curry and Beef Stroganoff

or

Chicken Supreme and Chilli Beef

served with Chips, Rice and Tossed Salad with Tea or Coffee

£15.00 per person

Finger Buffet

<i>Tea, Coffee and Sandwiches</i>	<i>£6.50 per person</i>
<i>Tea, Coffee, Sandwiches, Sausage Rolls and Cocktail Sausages</i>	<i>£8.25 per person</i>
<i>Tea, Coffee, Sandwiches, Sausage Rolls, Vol au Vents and Cocktail Sausages</i>	<i>£8.75 per person</i>
<i>Tea, Coffee, Sandwiches, Sausage Rolls, Vol au Vents and Quiche</i>	<i>£9.00 per person</i>
<i>Tea, Coffee, Sandwiches, Sausage Rolls, Cocktail Sausages and Chicken Goujons</i>	<i>£9.75 per person</i>
<i>Chicken Bites and Chips or Cocktail Sausages and Chips in a Cone</i>	<i>£8.75 per person</i>
<i>Bacon Baps or Hot Dogs with Tea or Coffee</i>	<i>£5.75 per person</i>

Optional Extras

On arrival at the hotel you may wish to offer your guests some light refreshments

Refreshments on arrival

*Tea or Coffee - £2.50 per person
Tea or Coffee with Biscuits - £3.25 per person
Tea or Coffee with Shortbread - £3.50 per person
Buck's Fizz - £5.95 per person
Mulled Wine - £5.50 per person
Prosecco – £5.50 per person*

Pre starters

*Seafood Terrine with a Citrus Baby Leaf Salad and a Lemon Mayonnaise - £7.25
Chicken Caesar Salad - £6.95
Crown of Honeydew Melon with Fruit and Sorbet - £7.95
Rose of Sweet Melon, Seasonal Fruit, Passion Fruit Confit & Raspberry Coulis - £6.25
Caramelised Onion and Gorgonzola Tart with Bacon Balsamic Vinaigrette - £6.95
Chicken Liver Parfait with Plum Chutney and Toasted Soda - £7.25
Duck Salad – Warm Salad of 5 Spice Duck with Cucumber, Seeds, Spring Onion and Hoi
Sin Vinaigrette - £7.50*

*Complimentary bottles of water are placed on all tables
for your guests' convenience.*

You may also wish to consider the following

*House Red or White - £15.75 per bottle
Shloer - £5.00 per bottle
(Wine prices subject to change)
A full Wine List is available on request*

Toast

*Champagne - on request
Whiskey - on request
Prosecco - £19.95 per bottle
Corkage is not available. All beverages must be purchased from the Hotel*

All drinks prices quoted are current and may be subject to change

Banqueting Suites

We offer a choice of private suites for your Wedding Reception outlined below

Tyrone Suite

This room remains a firm favourite for the larger Wedding Reception and can cater up to 270 using round tables or 400 on straight tables. The maximum number for the top table is 14 on a raised stage or 16 without the stage.

Adair Suite

The ideal choice for a medium size Wedding Reception the Adair has capacity for 140 Guests and the maximum number that can be seated at the top table is 14.

Bistro Vino

Bistro Vino is just perfect for the smaller, more intimate Wedding Reception with capacity seating for 40 guests. This room is popular for family only meals with an evening reception being held in one of our larger suites. Please ask at Reception or one of our Banqueting Managers for further details on this option.

Civil Marriage Ceremony

The Glenavon House Hotel has been granted approval as a place for Marriages in Pursuance of the Marriage (NI) Order 2003. We have 6 rooms which can be used for the solemnisation of marriages seating from 10 up to 150 guests. Our Banqueting Manager is available to assist you in organising your Civil Ceremony. We offer 2 Civil Ceremony Packages both of which include room hire for the room for the Wedding Ceremony.

Standard Package

*includes changing facilities on the morning of the Wedding for the Bride and / or Groom
£250.00*

Deluxe Package

includes changing facilities, white carpet for the Wedding Ceremony, additional décor, white chair covers and flowers for the registrar's table. Price will be determined on the number of guests and floral requirements

Useful Numbers

Bands

We are happy to provide a list of Bands and telephone numbers for your convenience.

We can book the resident D.J. should you require a disco for your Evening Reception.

<i>Band Name:</i>	<i>Contact Name:</i>	<i>Telephone No.:</i>
<i>The Bizz</i>	<i>Mark Sinclair</i>	<i>07834862060</i>
<i>Hype</i>	<i>Peter</i>	<i>07595992603</i>
<i>Atmosphere</i>	<i>Tomas</i>	<i>07732641131</i>
<i>Paul Cummings & Good Co.</i>	<i>Paul</i>	<i>02886761298</i>
<i>The Muddlers Club</i>	<i>Michael</i>	<i>07973568112</i>
<i>Juice</i>	<i>Brendan</i>	<i>07775835208</i>

Other numbers may be available from Reception for bands not listed above.

Miscellaneous

<i>Killymoon Castle</i>	<i>028 86763514</i>
<i>Drum Manor Forest Park</i>	<i>028 86762774</i>
<i>Lissan House</i>	<i>028 86763312</i>



TERMS AND CONDITIONS

1. Provisional bookings will be held for two weeks from the date of booking. A deposit of £500.00 is then required to confirm the booking. Subsequent cancellation forfeits this deposit.
2. Prices indicated are quoted in sterling, are based on today's costs and are subject to fluctuation. Prices do increase year by year and are inclusive of VAT at the current rate.
3. Payment terms for Wedding Receptions:
The following payment terms will apply to all functions booked in the hotel.
 - a. A £500.00 deposit is required to confirm booking.
 - b. A further payment of 50% of the estimated bill is required 4 weeks prior to the date of the Wedding Reception.
 - c. The balance is then due on departure or the day before the wedding if you prefer. Credit facilities are not available for Wedding Receptions.
 - d. The following methods of payment are accepted.

Method of payment	Charge
Cash, Switch/Debit Card, Bankers Draft	No Charge
Visa Card / Mastercard	2%
American Express Cards	4%

Cheques are NOT accepted unless lodged 10 days prior to the event to allow for clearance.
4. Details for your Wedding Reception are required 6 weeks before the event.
5. Final numbers and guest list (where applicable) are required 4 days in advance.
6. Final numbers should be advised 48 hours prior to the function and these are the numbers that will be charged for.
7. Minimum numbers for the Tyrone Suite for a Friday or Saturday Reception is 170 and for a Monday to Thursday Reception is 150. Minimum numbers for the Adair Suite for a Friday or Saturday Reception is 80 and for a Monday to Thursday Reception is 60. In the event of your numbers falling below the above, a Room Hire charge equivalent to the lost food revenue will be made.
8. No drink can be brought onto the premises. Any guest who chooses to disregard this will be asked to leave the premises. Miniatures are not permitted as favours.
9. The client will be responsible for any damage caused by them or their attending guests to any property of the hotel.
10. All cancellations must be made in writing to the hotel. Cancellation within 6 weeks of the function will be charged a cancellation fee of 50% of revenue lost to the hotel.
11. We recommend early booking of accommodation which may be required.
12. Management reserves the right to refuse or cancel bookings which may be detrimental to the reputation of the hotel. Any deposit paid will be returned.
13. Confirmation and payment of deposit will be considered as full agreement to the Terms and Conditions outlined above.